**Dear Sir/ Madam**

The Alight (Former American Refugee Committee (ARC)) Sudan is a non-profit, non-sectarian humanitarian relief organization with operations in Sudan. ALIGHT invites by present invitation to RFQ from eligible, qualified, and reputable companies for Supply of the **Essential Drugs to ALIGHT SUDAN, Gadarif Office.**

On behalf of ALIGHT Sudan, I am kindly requesting a quotation for th**e (Essential Drugs) in Gadarif State** as specified in the **RFQ25607** with prices to be expressed in **SDG/USD** vendor/supplier preferences with delivery to ALIGHT facilities as listed (Kindly find attached document below).

**Note: Vendor should provide Bank details of SDG/USD (including intermediary Bank) with same name of Vendor company (Business company name). If there is a sister company account to make payment, it should be clear from the beginning.**

**Contact Person for Inquiries:**

For administrative inquiries regarding this tender, please contact the procurement office at [procurement.krt@WEAREALIGHT.ORG](mailto:procurement.krt@WEAREALIGHT.ORG)   or Tel No: **+249117448537/+249917200643**

For technical inquiries regarding this tender, please contact medical staff:

+249918836030/0115155005

**Required Documents, Terms & Conditions:**

1. **Valid Certificate & License - Company Registration Certificate**
2. **Valid certificate from the national medicines and poison board (NMPB)**
3. **Validity of the proposal, our requirement is a minimum of 15 days**
4. **Prices quoted should be indicating if VAT inclusive RFQ should clearly state**
5. **Supplier/Vendor should provide Bank details of SDG/USD (Including intermediary bank) if it is deemed to, with same name of supplier/vendor company (Business Company Name, if there is a sister company account to make payment, it should be clear from the beginning.**
6. **All drugs should be registered.**
7. **The RFQ should come in a sealed envelope with clear RFQ code written in the envelope cover.**
8. **Delivery Timeline and availability of services Response deadline:  Monday 19th August 2024 at 2:00 PM.**

**The quotation should be submitted in a sealed envelope to ALIGHT Gadarif Office Located in Daim Hamad, Close to the Zakat Office, Gadarif, Sudan.**

*Late Submission of the quotations will not be accepted.*

**Best Regards**

**Procurements Team**